## Wacky Waiter Set-Up Guide

In order for the act to run smoothly there are several details that need to happen. This act is a silent comedy act using music and physical comedy. It is very important that the audience can see the performer and creating intimacy with the audience is crucial.

Here are some tips, ideas and needs:

- 1. **Stage:** A raised stage minimum 18" high, 12ft width, 10ft depth. Black skirt around stage if possible and stage should be setup as close to audience as possible. The stage should be up against the wall. For performances when the stage has to go on the dance floor, it is important to setup close to the audience. There should not be more than 6 feet from the front of the stage and the first row or table of people. For stages higher then 18" side steps are needed -no railings.
- 2. Lights: The room or house lights should be faded up at full, 5 minutes before show time. Any available track lights or spots should be white light and focused on the stage area. The performer goes into the audience throughout the show and the lights need to be up at full during the entire show. If the performer is not traveling by air and driving to the show, he may provide a follow spot. An additional charge will be added if a spot operator is needed. This will be setup in the back of the room center from the stage. A riser will be needed for the follow spot & operator. A 110 outlet is also required.
- 3. **Sound:** When traveling by ground, performer provides a self contained sound system for music only. A 110 outlet with extension cord should be close to the stage area. One microphone on a boom stand is needed to be setup on the stage left. The doors in the room should be closed after the start of the show. When traveling by air a full sound system with monitors and a XLR cable to the stage is needed. One open channel for XLR cable/mini-disc player. Performer will provide his own mini-disc system.
- 4. **Table:** A 4-6 ft in length table, 18"-24" width should be setup to the back of the stage, centered, along with a skirt for the table, black if available and skirt to the floor. This table will be for the sound system and props. The back of the table should be open so the performer can hide his props.
- 5. **Dressing Room/Meal:** A private place to change as close to the performance area as possible. The performer will store his street clothes plus some small prop items. This room should have access to the stage area. A mirror with running water is helpful. Dinner should be served also in this room before show.
- 6. **Props:** If available, the performer can use a pitcher of water, 1 long stemmed wineglass, and a large oval serving tray. The performer, when traveling by ground, can provide these items if not available. If traveling by air these items will be necessary.
- 7. Setup & Strike: Setup time is usually a minimum of 1 hour. Performer arrives approximately 1 hour before the guest arrival time. Performer will do some other setup backstage or in the dressing room after audience arrives. Performer will need to speak to MC about introduction before show time. Performer tries not to be seen by the audience until show time. This conceals his character as the first night on the job The Wacky Waiter! Strike time or packing up time is approximately 5 minutes to pull off equipment from stage and another 15 minutes to pack backstage. A place to park the car as close to the loading dock or the doors of the stage area.

Thank you for your time and efforts in making this event a successful one. If there are any questions please do not hesitate to call PG Productions - Pete Geist 717-396-7886 or email petegeist@comcast.net

